



Bonner County

Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

February 4, 2025 – 9:00 AM

Bonner County Administration Building
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, February 4, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT THE ORDER OF AGENDA AS AMENDED

Commissioner Domke made a motion to amend the order by removing the HR Weekly Report. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries. Commissioner Korn made a motion to adopt the Order of the Agenda as amended. Commissioner Domke seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes January 21, 2025
- 2) Plat(s) for Approval: MLD0039-24, Peine Subdivision; MLD0050-24, Hermsmeyer Acres
- 3) Invoice(s) Over \$5k: Sheriff (2, Confidential); Risk (NW Autobody); Technology (Confidential)

Commissioner Domke made a motion to adopt the Consent Agenda as presented. Commissioner Korn seconded the motion.

PUBLIC COMMENT:

- Jim Leighty – Commented on the \$84k claim confidentially seems shady, it should be explained in some way
- Doug Paterson – Questioned why all of the Sheriff's items seem to be confidential, agrees with the prior comment

Bill Wilson gave the opinion that discussing these concerns and potentially providing general information on confidential items for future meetings. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #17, **Totaling \$513,432.44**
- Commissioner Korn made a motion to approve payment of the FY25 Claims Batch #17, Totaling \$513,432.44. Commissioner Domke seconded the motion.

PUBLIC COMMENT:

- Doug Paterson – Thanked Mike for his discussing the large items in the claim batches.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

ROAD & BRIDGE – Matt Mulder

- 1) Action Item: Discussion/Decision Regarding Negotiation Services for Right-of-way Acquisition for the Spirit Lake Cutoff Curves Safety Project

Commissioner Domke made a motion to approve this professional services agreement in the amount of \$20,500.00 with Negotiation Services LLC for the Spirit Lake Cutoff Curves Project. Commissioner Korn seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding ROW Transfer - Granite North Frontage Roads – Vintage Rd and Mineral Ridge Rd

Commissioner Korn made a motion that the Board of Commissioners sign the quit claim deed transferring ownership of Mineral Ridge Rd and Vintage Road public rights-of-way to Bonner County. Commissioner Domke seconded the motion.

PUBLIC COMMENT:

- Jennifer Cramer – A cross-reference spreadsheet should be used to track road name history

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

AIRPORT – Dave Schuck

- 1) Action Item: Discussion/Decision Regarding DBT Contract for Maintenance Services for Navigational Aids at Sandpoint Airport

Commissioner Domke made a motion to enter into this maintenance agreement and that the Chairwoman sign administratively. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

PLANNING – Jake Gabell

- 1) Action Item: Discussion/Decision Regarding Final Plat, S0003-21 Sundance Acres

Commissioner Korn made a motion to approve the final plat of Sundance Acres, Planning File No. S0003-21 and authorized the chair to sign the final plat. Commissioner Domke and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

Commissioner Williams wanted on the record that a member of the public had a kudos for Janna Brown in the Planning Department regarding her excellent customer service.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding MOA Between Bonner County and Robobem PREA Auditing LLC

Commissioner Domke made a motion to approve the Memorandum of Agreement Between Bonner County for the Assignment of Robert Palmquist, Robobem PREA Auditing LLC to Conduct PREA Audit. This agreement sets forth the conditions under which Robert Palmquist will conduct a PREA audit for Bonner County at the Bonner County Juvenile Detention Center during the 2025-2026 fiscal year pursuant to the Prison Rape Elimination Act's National Standards as codified at 28 CFR 115 as set forth under Exhibit "A" to the Agreement and has been approved by legal. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

SOLID WASTE / SWAC – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Update of Solid Waste Advisory Committee Bylaws; **Resolution**

Commissioner Korn made a motion to approve **Resolution #2025-11**, with the amendment, re-defining the Composition bylaws of the Bonner County Solid Waste Committee with the addition of Section J as amended: if a Commissioner District is unable to fill a position after a second advertising, the BOCC may appoint an applicant from another District to fill the vacancy in that District. Commissioner Domke seconded the motion.

PUBLIC COMMENT:

- Dave Bowman – Thought that HR was going to give reports on advisory boards
- Jeff Armstrong – Was going to apply for the Fair Board but was under the impression that people were already chosen; thinks getting the word out would help those who would like to volunteer

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

PROSECUTOR – Veronica Dixon (for Bill Wilson)

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenue for VAST (LillyBrooke Family Justice Center); **Resolution**

Commissioner Korn made a motion to approve **Resolution #2025-12** authorizing the receipt of unanticipated revenue in the total amount of \$5,000.00 for use by VAST in furtherance of its mission to support victims of violence in Bonner County. Commissioner Domke and seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

HUMAN RESOURCES WEEKLY REPORT - *This item was removed*

DISTRICT 1 COMMISSIONER UPDATE

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks

DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
- 5) Questions from the Public

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

PUBLIC COMMENT* Opened at 10:06 a.m.

- Fred Arn – Looking for Bonner County employee standards: professional/moral standards and the consequences of the lack thereof
- Jeff Armstrong – Commented on the water issues that were brought up by Mayor Grimm (Sandpoint) a couple of weeks ago; discussed the fire code regarding water; need to address public safety issues in the future; trying to put together a task force for local fire coverage for homeowners; provided an update to his crew members' trip to assist with the CA fires
- Jennifer Arn – Discussed Idaho House Bill 101 preserving public access

The meeting was adjourned at 10:23 a.m.

Clerk: *Alisa Schoeffel*

The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of January 21 – February 4, 2025. Copies of the complete meeting minutes are available upon request.

The Commissioners attended the 2025 Mid-Winter Conference for IAC from January 27 – 30, 2025.

On Wednesday, January 22, Tax Cancellations were held pursuant to Idaho Code § 74-204(2).

On Wednesday, January 22, a Planning Hearing was held pursuant to Idaho Code § 74-204(2).


On Monday, February 3, 2025, an Elected Officials and Department Heads Meeting was held pursuant to Idaho Code § 74-204(2).

On Monday, February 3, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(2).

On Tuesday, February 4, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(B) Personnel.

ATTEST: Michael W. Rosedale

By 
Commissioner Asia Williams, Chair

By 
Deputy Clerk

2-11-2025
Date